

#BEMOULSFORD

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 **MOULSFORD**

be our new...
KS3 ENGLISH TEACHER
REQUIRED FOR SEPTEMBER 2026



WELCOME

Thank you for considering the role of KS3 English Teacher at Moulsford Prep School.

Moulsford is a thriving independent day & boarding school of 330 pupils aged 3 to 13 years, set in tranquil and picturesque grounds on the banks of the River Thames in South Oxfordshire.

At Moulsford, the message is straightforward. We want our pupils to receive the broadest possible education, while remembering that they will learn best when happy and settled.

Founded in 1961, this is a particularly exciting period in Moulsford's development with the School in the process of going co-educational. At present girls and boys are in Year 3 and below, and the school will be fully co-educational by 2030.

Moulsford offers a fantastic working environment, placing great emphasis on staff wellbeing and morale, as well as having a culture of career development.

I look forward to welcoming you to Moulsford soon.

Ben Beardmore-Gray.

Ben Beardmore-Gray

Headmaster





THE SCHOOL

Moulsford Prep School is situated on an idyllic 30-acre site on the banks of the River Thames.

Our Prep School (age 7 – 13) traditionally delivered an outstanding all-boys education, and is now moving towards full co-education by accepting girls into Year 3 from September 2025, who will continue through the school, until the whole school is fully co-educational by 2030. Our Pre-Prep (age 3 – 7) became co-educational in September 2023.

Moulsford aims to nurture the whole child, providing opportunities for each individual to develop their talents and abilities. The culture is one of achievement within a vibrant learning environment, ensuring positive reinforcement at all levels of ability. The School has high academic expectations of the pupils and excellent teaching ensures that they move to their Senior Schools extremely well prepared.

Great emphasis is also placed on the extra-curricular side of School life. Forest School, Sport, Music, Art, Drama and river-based activities play a prominent role in the pupils' timetable. Sport at Moulsford is particularly strong with the major sports being rugby, football, hockey, cricket and netball.

There are currently 330 pupils at the School from Pre-School to Year 8. Moulsford is predominantly a day school, but has a boarding house for up to 35 pupils; mainly in Years 6, 7 and 8. The School week runs from Monday to Friday, and there are also a number of sports fixtures which take place on Saturdays. There is neither Saturday School nor boarding on Friday night or at the weekend.

From Moulsford, the children go on to a wide variety of senior schools via Common Entrance or Scholarship at 13+. These include: Abingdon, Radley, Marlborough, Wellington, Magdalen College School (Oxford), Eton, St Edward's (Oxford), Pangbourne, Harrow, Shiplake, and The Oratory. This list will be expanded to include a range of girls' schools, as girls progress through the school.

The Headmaster is Ben Beardmore-Gray who took up post in September 2014. Ben was previously Headmaster of Mowden Hall (Northumberland), Deputy Head of Farleigh (Hampshire), and started his teaching career at Ludgrove (Berkshire). He is also on the Council of Cheltenham College, District Representative for District 10 of the Independent Association of Prep Schools (IAPS), a Director of the Independent Schools Examination Board (ISEB) and is a mentor and coach to other Heads.





THE ROLE

KS3 English Teacher

TERM: Permanent contract from 1st September 2026

LINE MANAGER: Assistant Head Academic

HOURS OF WORK: Monday – Friday 8.00am – 5.00pm plus activities

SALARY: Dependent on experience & qualifications, commensurate with industry standards

This is an exciting opportunity for a dynamic and inspiring teacher to join our thriving Preparatory School, teaching English across Years 7 and 8.

The successful candidate will have experience of, or a strong interest in, preparing pupils for Common Entrance and Scholarship examinations, and will be committed to delivering engaging, challenging and well-structured lessons that foster a love of literature and language.

The ability to contribute to the wider life of the school is essential.





MAIN RESPONSIBILITIES

TEACHING:

- Plan, prepare and deliver high-quality English lessons for Years 7 and 8
- Prepare pupils for Common Entrance and Scholarship examinations
- Inspire pupils through a rich and varied curriculum, developing analytical, creative and writing skills
- Assess, record and report on pupils' progress, providing clear and constructive feedback
- Use assessment data to inform teaching and support pupil progress
- Contribute to the development of schemes of work and departmental resources
- Create a stimulating classroom environment that promotes high expectations and a love of learning

ASSESSMENTS AND REPORTS:

- Provide written and oral feedback to pupils and parents
- Write reports and attend parents' evenings
- Support pupils in preparing for internal and external assessments

PASTORAL DUTIES

- Promote the general progress and wellbeing of pupils
- Act as a Form Tutor if required
- Support the School's pastoral systems and safeguarding culture
- Build positive relationships with pupils, parents and colleagues

STAFF DEVELOPMENT

- Attend staff meetings and INSET
- Engage in continuing professional development
- Contribute to a culture of reflective practice and collaboration

OTHER:

- Contribute to the School's co-curricular programme
- Support with duties, trips and school events
- Take part in marketing and liaison activities such as Open Days
- Operate within the policies and practices of the School at all times

NB The successful candidate should be flexible in their approach to duties. The above is not an exhaustive list and you may be required to undertake other duties as required by your Line Manager or the Head. The job description may be amended to meet the needs of the School, in consultation with the post holder.

PERSON SPECIFICATION



	ESSENTIAL CRITERIA	DESIRABLE CRITERIA	MEASURED BY
EXPERIENCE & KNOWLEDGE	<ul style="list-style-type: none"> • A strong academic background in English or a related subject • Experience of teaching English at KS3 (KS2 or KS4 experience advantageous) • An understanding of Common Entrance and Scholarship expectations • The ability to inspire, challenge and support pupils of all abilities 		Application & Interview
SKILLS & ABILITIES	<ul style="list-style-type: none"> • A passionate, inspirational, and highly effective teacher dedicated to achieving the best possible outcome for each child • Excellent communication and inter-personal skills • Good organisational skills to plan the days and respond to the different needs of the children you teach • The ability to inspire and enthuse young children by using resources imaginatively • Energy, resourcefulness, responsibility, patience and a caring nature • Ability to work independently, as well as being able to work in the wider school team 	<ul style="list-style-type: none"> • Experience of scholarship teaching • The desire and ability to teach another classroom based subject • The desire and ability to coach team sports and/or to be involved in drama productions • Excellent ICT skills • The desire to be in or involved in Drama productions 	Application & Interview
EDUCATION & QUALIFICATIONS	<ul style="list-style-type: none"> • QTS or equivalent educational qualification 		Application
OTHER	<ul style="list-style-type: none"> • A professional, flexible and proactive attitude • Supportive of Moulsoford's ethos and strategic objectives • Flexibility to work calmly and reliably in a busy School, both in a team and independently, with energy, initiative and cheerful enthusiasm • Ability and willingness to go beyond own responsibilities to help others at busy times and to work outside normal hours as required, e.g Open Events etc • As with all staff, responsible for promoting and safeguarding the welfare of any children and young persons with whom they come into contact in accordance with School policies 		Interview



STAFF BENEFITS AT MOULSFORD

LOCATION

Moulsford is situated on the banks of the Thames between the market towns of Wallingford and Pangbourne, in a designated Area of Outstanding Natural Beauty. Oxford, Reading and Henley are located 18, 16 and 15 miles away respectively. There are direct trains to London Paddington from Didcot (8 miles), and a 'stopping' service from Cholsey (1 mile). The School has roughly 100m of river frontage and staff are able to use the watersports facilities outside of school hours.

PENSION

All employees are eligible to join a staff pension scheme.

IN-HOUSE CATERING

Making sure our students and staff are well fuelled for a busy day at school is key and food is very important at Moulsford. Our in-house catering team ensures that staff enjoy complimentary good quality, healthy and balanced meals every day. They also cater for all types of diets and allergens.

FEE REMISSION

Fee remissions are available for teaching staff. Please ask for further information.

THE BARN FITNESS CLUB

The School offers complimentary full gym membership for all employees at The Barn Fitness Club in Cholsey.

WELLBEING

Great emphasis is placed on staff wellbeing and morale and we firmly believe in creating the right work/life balance for all at Moulsford. Many staff are trained in Mental Health First Aid and culture of mutual support for colleagues is encouraged and fostered. Social events for staff take place throughout the year.

CONTINUING PROFESSIONAL DEVELOPMENT

All employees are encouraged and supported with access to regular Continuing Professional Development.

APPOINTMENT PROCEDURE AND KEY DATES



Applicants should submit the following:

- A one-page letter of application.
- Completed Application Form. CVs are welcome alongside the Application Form.
- References will be taken prior to interview unless indicated otherwise.

To download a copy of our application form, please [click here](#).

KEY DATES

Closing Date for applications is Monday 20th April 2026 at 9am

Initial Interviews will take place at the end of the week commencing 20th April 2026.

Moulsford is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Offers of appointment are subject to the completion of pre-employment checks including an Enhanced DBS check and satisfactory references.



MOULSFORD

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