

#BEMOULSFORD

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 **MOULSFORD**

be our new...
YEAR 5 TEACHER

REQUIRED FOR 5TH JANUARY 2026



WELCOME

Thank you for considering the role of Year 5 Teacher at Moulsford Prep School.

Moulsford is a thriving independent day & boarding school of 330 pupils aged 3 to 13 years, set in tranquil and picturesque grounds on the banks of the River Thames in South Oxfordshire.

At Moulsford, the message is straightforward. We want our pupils to receive the broadest possible education, while remembering that they will learn best when happy and settled.

Founded in 1961, this is a particularly exciting period in Moulsford's development with the School in the process of going co-educational. At present girls and boys are in Year 3 and below, and the school will be fully co-educational by 2030.

Moulsford offers a fantastic working environment, placing great emphasis on staff wellbeing and morale, as well as having a culture of career development.

I look forward to welcoming you to Moulsford soon.

Ben Beardmore-Gray.

Ben Beardmore-Gray

Headmaster





THE SCHOOL

Moulsford Prep School is situated on an idyllic 30-acre site on the banks of the River Thames.

Our Prep School (age 7 – 13) traditionally delivered an outstanding all-boys education, and is now moving towards full co-education by accepting girls into Year 3 from September 2025, who will continue through the school, until the whole school is fully co-educational by 2030. Our Pre-Prep (age 3 – 7) became co-educational in September 2023.

Moulsford aims to nurture the whole child, providing opportunities for each individual to develop their talents and abilities. The culture is one of achievement within a vibrant learning environment, ensuring positive reinforcement at all levels of ability. The School has high academic expectations of the pupils and excellent teaching ensures that they move to their Senior Schools extremely well prepared.

Great emphasis is also placed on the extra-curricular side of School life. Forest School, Sport, Music, Art, Drama and river-based activities play a prominent role in the pupils' timetable. Sport at Moulsford is particularly strong with the major sports being rugby, football, hockey, cricket and netball.

There are currently 330 pupils at the School from Pre-School to Year 8. Moulsford is predominantly a day school, but has a boarding house for up to 35 pupils; mainly in Years 6, 7 and 8. The School week runs from Monday to Friday, and there are also a number of sports fixtures which take place on Saturdays. There is neither Saturday School nor boarding on Friday night or at the weekend.

From Moulsford, the children go on to a wide variety of senior schools via Common Entrance or Scholarship at 13+. These include: Abingdon, Radley, Marlborough, Wellington, Magdalen College School (Oxford), Eton, St Edward's (Oxford), Pangbourne, Harrow, Shiplake, and The Oratory. This list will be expanded to include a range of girls' schools, as girls progress through the school.

The Headmaster is Ben Beardmore-Gray who took up post in September 2014. Ben was previously Headmaster of Mowden Hall (Northumberland), Deputy Head of Farleigh (Hampshire), and started his teaching career at Ludgrove (Berkshire). He is also on the Council of Cheltenham College, District Representative for District 10 of the Independent Association of Prep Schools (IAPS), a Director of the Independent Schools Examination Board (ISEB) and is a mentor and coach to other Heads.



THE ROLE

YEAR 5 TEACHER

TERM: Fixed Term contract from 5th January 2026 – 1st July 2026 with the possibility to become permanent depending on the candidate and the requirement of the School

LINE MANAGER: Assistant Head Academic

HOURS OF WORK: Monday – Friday 8.00am – 5.00pm plus activities

SALARY: Dependent on experience & qualifications, commensurate with industry standards

This is an exciting opportunity for a dynamic and enthusiastic teacher to join our thriving Preparatory School, teaching a broad range of subjects across the curriculum to boys in Year 5.

We are looking for an outstanding teacher with the ability to inspire and enthuse pupils. You will have an excellent knowledge of the relevant curriculum, be able to deliver accessible, stimulating and well-planned lessons, and work collaboratively with other members of staff and pupils.

The role will suit a motivated self-starter who has experience of teaching at Upper Key Stage 2. The ability to coach sport is desirable but not essential. Similarly it could be helpful if candidates had experience of teaching French. Applicants should be able to contribute enthusiastically to the School's extra-curricular programme.



MAIN RESPONSIBILITIES



TEACHING:

- Planning, preparing, reviewing and developing courses of study and lessons for Year 5;
- Teaching, according to their educational needs, the pupils assigned to him/her; and assessing, recording and reporting on their development, progress and attainment;
- Help develop the pupils' curiosity and problem-solving skills;
- Managing and overseeing the use and storage of books and other teaching materials provided for class usage;
- Manage and supervise the work of other teachers/classroom assistant(s) if appropriate;
- Creating an atmosphere within the classroom and surrounding corridors that will encourage learning; this will include the display of pupils' work, posters, pictures and artefacts
- Analysing pupil performance throughout the year and internal and external exams (and other forms of assessment) to identify strengths and weaknesses and acting upon that information;
- Advising and co-operating with the Headmaster and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment;
- Reviewing from time to time methods of teaching and programmes of work;
- Endeavour to give every child the opportunity to reach their potential and meet high expectations;
- Build and maintain relationships with parents

ASSESSMENTS AND REPORTS:

- Providing oral and written assessments, reports and references relating to individual pupils and groups of pupils, internally and to parents.
- Participate in parents' evenings

PASTORAL DUTIES

- Have a commitment to the importance of promoting and safeguarding pupils' welfare
- Promote the general progress and well-being of individual pupils
- Liaise with appropriate staff to ensure the correct implementation of the school's pastoral systems
- Alert appropriate staff to problems experienced by pupils and make recommendations as to how these may be resolved
- Provide a supportive social and emotional environment for children, parents and staff
- Maintaining good order and discipline among pupils in accordance with the policies of the school and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere

STAFF DEVELOPMENT

- Attend staff meetings;
- Participate in the School's Continual Professional Development arrangements;
- Keep abreast of curriculum developments and current changes in the appropriate subject areas;
- Attending inset and staff training at the start of each term.

OTHER:

- Operate at all times within the stated policies and practices of the school;
- Marking class attendance registers in accordance with the procedures in the Staff Handbook;
- Communicate and consult with parents of pupils and any such persons or bodies outside the school as may be approved;
- Establish effective working relationships and set a good example through personal and professional conduct;
- Ensure the health and safety of children and staff is maintained during all activities, both inside and outside the setting
- Participating in arrangements for preparing pupils for internal and external examinations and in assessing pupils for the purposes of such examinations; recording and reporting such assessments; and participating in arrangements for pupils' presentation for and supervision during such examinations.;
- Take part in marketing and liaison activities such as Open Days;
- Provide cover work in the event of staff absence;
- Undertake break and lunch duties ;
- Promote and support the school's extra-curricular activities programme;

NB The successful candidate should be flexible in their approach to duties. The above is not an exhaustive list and you may be required to undertake other duties as required by your Line Manager or the Head. The job description may be amended to meet the needs of the School, in consultation with the post holder.

PERSON SPECIFICATION



ESSENTIAL CRITERIA		DESIRABLE CRITERIA	MEASURED BY
EXPERIENCE & KNOWLEDGE	<ul style="list-style-type: none">• Experience of teaching a range of subjects at Upper Key Stage 2• Excellent knowledge of the relevant curriculum		Application & Interview
SKILLS & ABILITIES	<ul style="list-style-type: none">• A passionate, inspirational, and highly effective teacher dedicated to achieving the best possible outcome for each child• Excellent communication and inter-personal skills• Good organisational skills to plan the days and respond to the different needs of the children you teach• The ability to inspire and enthuse young children by using resources imaginatively• Energy, resourcefulness, responsibility, patience and a caring nature• Ability to work independently, as well as being able to work in the wider school team	<ul style="list-style-type: none">• The desire and ability to teach French (although not essential)• The desire and ability to coach team sports (although not essential)• Excellent ICT skills	Application & Interview
EDUCATION & QUALIFICATIONS	<ul style="list-style-type: none">• QTS or equivalent educational qualification		Application
OTHER	<ul style="list-style-type: none">• A professional, flexible and proactive attitude• Supportive of Mouldsford's ethos and strategic objectives• Flexibility to work calmly and reliably in a busy School, both in a team and independently, with energy, initiative and cheerful enthusiasm• Ability and willingness to go beyond own responsibilities to help others at busy times and to work outside normal hours as required, e.g Open Events etc• As with all staff, responsible for promoting and safeguarding the welfare of any children and young persons with whom they come into contact in accordance with School policies		Interview



STAFF BENEFITS AT MOULSFORD

LOCATION

Moulsford is situated on the banks of the Thames between the market towns of Wallingford and Pangbourne, in a designated Area of Outstanding Natural Beauty. Oxford, Reading and Henley are located 18, 16 and 15 miles away respectively. There are direct trains to London Paddington from Didcot (8 miles), and a 'stopping' service from Cholsey (1 mile). The School has roughly 100m of river frontage and staff are able to use the watersports facilities outside of school hours.

PENSION

All employees are eligible to join a staff pension scheme.

IN-HOUSE CATERING

Making sure our students and staff are well fuelled for a busy day at school is key and food is very important at Moulsford. Our in-house catering team ensures that staff enjoy complimentary good quality, healthy and balanced meals every day. They also cater for all types of diets and allergens.

FEE REMISSION

Fee remissions are available for teaching staff. Please ask for further information.

THE BARN FITNESS CLUB

The School offers complimentary full gym membership for all employees at The Barn Fitness Club in Cholsey.

WELLBEING

Great emphasis is placed on staff wellbeing and morale and we firmly believe in creating the right work/life balance for all at Moulsford. Many staff are trained in Mental Health First Aid and culture of mutual support for colleagues is encouraged and fostered. Social events for staff take place throughout the year.

CONTINUING PROFESSIONAL DEVELOPMENT

All employees are encouraged and supported with access to regular Continuing Professional Development.

APPOINTMENT PROCEDURE AND KEY DATES



Applicants should submit the following:

- A one-page letter of application.
- Completed Application Form. CVs are welcome alongside the Application Form.
- References will be taken prior to interview unless indicated otherwise.

To download a copy of our application form, please [click here](#).

KEY DATES

**Closing Date for applications is
Monday 29th September 2025.**

**Initial Interviews will take place week
commencing 6th October 2025.**

Moulsford is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Offers of appointment are subject to the completion of pre-employment checks including an Enhanced DBS check and satisfactory references.

Registered Charity No 309643



MOULSFORD

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